

Internship Application Information and Form

Application Procedure:

A student intern **MUST** be receiving academic credit from, or fulfilling an academic requirement for an accredited educational institution. In most instances, student interns are upper division majors or minors in the areas of biological science, horticulture, pre-veterinary medicine, education, conservation biology or related disciplines.

Internships are unpaid and are 10 to 14 weeks in length and 30 to 40 hours per week.

Your Application Packet **MUST** Include:

- Completed application form
- Cover Letter including a paragraph explaining why you are interested in an internship at the Minnesota Zoo;
- Resume;
- Transcripts; and,
- Letter of recommendation from an advisor or supervisor

Please note: Incomplete application packets will not be considered.

Application Deadlines:

All application materials must be received by the following deadlines unless otherwise noted in the internship descriptions.

Internship Period

Spring Internship: (February - May)
Summer Internship: (May - September)
Fall Internship: (September - November)
Winter Internship: (November - January)

Application Deadline

DUE December 1st
DUE March 15th
DUE August 1st
DUE October 1st



Internship Application Form

Year _____ Quarter Desired: Spring Summer Fall Winter

Name: _____

Address: _____ E-mail: _____

City: _____ State: _____ Zip: _____ Phone: _____

College/University: _____

Advisor/Department: _____

Major: _____ Minor: _____ Year Graduating: _____

Area(s) of Internship Interest:

Biological Programs (*specify all areas you would consider in order of your preference*):

Have you ever been vaccinated for Rabies? yes ____ no ____.

Education Naturalist Marketing Sales and Special Events

Your Application Packet MUST Include:

Completed application form

Cover Letter including a paragraph explaining why you are interested in an internship at the Minnesota Zoo;

Resume;

Official Transcripts; and,

Letter of recommendation from an advisor or supervisor

Please send your application to:

Minnesota Zoo Internship Coordinator
Human Resources
13000 Zoo Boulevard
Apple Valley, MN 55124

Phone: 952.431.9219

Fax: 952.431.9211

TTY: 800.627.3529

E-mail: Jill.Wallin@state.mn.us